



OFFICER REPORT TO LOCAL COMMITTEE (ELMBRIDGE)

TASK GROUP OF LOCAL COMMITTEE

16 JUNE 2008

KEY ISSUE

To approve the terms of reference for the Decriminalised Parking Enforcement Group.

SUMMARY

Advice has been received that any Task Group of the Local Committee should be given terms of reference, which are approved on an annual basis. This report seeks approval for the terms of reference for the Decriminalised Parking Enforcement (DPE) Task Group FOOR 2008/09.

OFFICER RECOMMENDATIONS

The Local Committee (Elmbridge) is asked to agree:

- (i) The terms of reference for the Decriminalised Parking Enforcement Task Group as set out in Annex A.

1 INTRODUCTION AND BACKGROUND

- 1.1 In September 2004 the Local Committee agreed to establish a Decriminalised Parking Enforcement Task Group. Following corporate advice Local Committees were told to give their Task Groups terms of reference. The terms of reference for the DPE Task Group were originally agreed on 21 January 2008. This report is to seek Members' approval to the terms of reference for the Task Group in 2008/09. Please note that any Task Group of the Local Committee has no formal decision-making powers.

2 ANALYSIS

- 2.1 The proposed terms of reference are set out in Annex A.

3 OPTIONS

- 3.1 There is no other option but to give the Task Group terms of reference and those proposed reflect the role of the Task Group.

4 CONSULTATIONS

- 4.1 No consultation has been necessary for this purpose.

5 FINANCIAL AND VALUE FOR MONEY IMPLICATIONS

- 5.1 There are none.

6 EQUALITIES AND DIVERSITY IMPLICATIONS

- 6.1 There are none.

7 CRIME AND DISORDER IMPLICATIONS

- 7.1 There are none.

8 CONCLUSION AND RECOMMENDATIONS

- 8.1 That the Committee approve the recommendation.

9 REASONS FOR RECOMMENDATIONS

- 9.1 To comply with the corporate advice given and ensure that all Local Committee Task Groups have terms of reference which are approved on an annual basis.

10 WHAT HAPPENS NEXT

10.1 The Task Group will be informed that the current terms of reference will continue to be applied in 2008/09.

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BACKGROUND PAPERS: Decriminalised Parking Enforcement
Local Committee Report
21st September 2004
Task Group – Terms of Reference Report
21 January 2008

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